



Factsheet - Death in Samoa

Please note: an Apostille is required on all civil status certificates and court documents from the following countries of our consular district: the Cook Islands, Fiji, Samoa, American Samoa, Tonga, Niue.

To register a death with this Embassy and the authorities in Switzerland, you will need to submit the following documents:

- Death certificate with Apostille issued within the last 6 months. If the document is older, a new document must be ordered and re-issued. Photocopies, scans or certified copies are not accepted;
- Swiss passport and/or ID card of the deceased (for cancellation purposes);
- If an original passport and/or ID card is sent, a prepaid, trackable, self-addressed international courier bag for the safe return of the cancelled documents.

Please note that the death certificate will be sent to Switzerland for registration and cannot be returned to you.

Where to obtain the documents?

Samoa Bureau of Statistics (SBS)
Births, Deaths and Marriages Registration Division
Level 1, Government Building (MFMII)
PO Box 1151
Apia
Samoa
Website: www.sbs.gov.ws
Email: info.stats@sbs.gov.ws
Phone: (685) 24 384
Fax: (685) 24 675

Where to obtain the Apostille?

Ministry of Foreign Affairs and Trade
PO Box L1859
Apia
Samoa
Website: www.govt.ws
Email: mfa@mfat.gov.ws
Phone: +685 21 171 / +685 25 313

Where to send the documents?

Embassy of Switzerland
10 Customhouse Quay
P.O. Box 25004
Wellington 6146
New Zealand

Wellington, 10 April 2018