



INFORMATION SHEET „MARRIAGE IN SWITZERLAND OF JORDANIAN NATIONALITY AND SUBSEQUENTLY TAKING UP RESIDENCY IN SWITZERLAND“

(The spouse living in Switzerland is a foreigner or Swiss citizen)

PROCEDURE AND REGULATIONS:

The future Jordanian spouse has to apply **personally** at the Embassy of Switzerland in Amman.

In addition to the below mentioned documents, **3 x visa applications (Form D / Long Stay)**, the **Jordanian passport** in original and 3 x copies, **3 x identical passport photos** are required for the marriage in Switzerland and taking up residency there.

(The passport must be issued within the last 10 years; with at least 3 months validity and with at least 2 blank pages.)

- Form 0.34A** „Application for preparatory procedure for marriage“ (must be filled out at the Embassy).
- Form 0.35** „Declaration concerning pre – conditions for entering into marriage“ (must be filled out at the Embassy).
- Original Birth Certificate** issued by the „Civil Status and Passport Department“ not **older than 6 months**, including an official translation through a state recognized translation office. This original document must be legalized by the Jordanian Ministry of Foreign Affairs and Expatriates.
- Original Civil Status Confirmation „Certificate of Personal Record“**: issued by the „Civil Status and Passport Department“ including an official translation through a state recognized translation office. This original document must be legalized by the Jordanian Ministry of Foreign Affairs and Expatriates.
- Original Non-Conviction Certificate not older than 6 months**, including an official translation through a state recognized translation office. This original document must be legalized by the Jordanian Ministry of Foreign Affairs and Expatriates.
- Proof of Residency** including an official translation through a state recognized translation office.
- Proof of language competency (minimum A1 level)** of the language spoken at the future place of residence in Switzerland.
- Copy of the passport of spouse in Switzerland.
- Copy of Swiss residency permit of foreign spouse in Switzerland.
- Copy of **Personal record** of spouse in Switzerland.

If the civil status of Jordanian spouse wasn't single before the marriage, the following documents have to be additionally submitted:

- If **divorced**: Original divorce certificate issued by the „Civil Status and Passport Department“. The document must be translated through a state recognized translation office. The original document must be legalized by the Jordanian Ministry of Foreign Affairs and Expatriates
- If **widowed**: Original death certificate issued by the „Civil Status and Passport Department“. The document must be translated through a state recognized translation office. The original document must be legalized by the Jordanian Ministry of Foreign Affairs and Expatriates.

- **NOTE: All documents must be submitted as originals. Copies are not accepted. Incomplete files will not be accepted.**

REMARKS:

If the applicant does not manage to fill out forms in any of the official Swiss languages, then he/she has to bring by a state recognized translator. The translator must not be a family member or relative.

All the documents requested and mentioned in this information sheet are issued by the Jordanian authorities.

All documents must be translated through a state recognized translation office into one of the following languages: German, French, Italian or English.

The Embassy of Switzerland reserves the right to ask for additional documents and/or for a personal interview.

The visa request will be forwarded for a decision to the competent immigration authority where the applicant intends to stay. The procedure takes at least 08-12 weeks. Once the visa has been authorized, the applicant will have to submit his/her original passport or travel document to the Embassy in order to obtain the visa. The issuance of the visa requires 48 hours.

FEES

- For the marriage preparation (legalization of Form 034.A) the fees are CHF 150.00
- For the legalization of the civil status documents by the Embassy of Switzerland in Amman fees of CH 150.00 are paid.
- For the visa form request CHF 60.00 are paid.

In total the Embassy has to be given **an advance payment of CH 380.00** in cash in local currency when the application and documents are submitted. The Embassy of Switzerland in Amman will afterwards settle the payment with the concerned authorities in Switzerland.

SUBSEQUENT PROCEDURES

The Embassy of Switzerland in Amman will review the documents and legalize them. Afterwards the documents will be transmitted to the concerned civil status department in Switzerland. A copy of the legalized documents including the visa applications will be sent to the cantonal migration office for an approval for a residency permit.

Once the cantonal migration office approves the entry to Switzerland, the visa can be printed and the Jordanian spouse can travel to Switzerland to get married.